



# MECHANICAL PERMIT APPLICATION - CITY OF LUNA PIER

City of Luna Pier - 4357 Buckeye St., PO Box 375, Luna Pier MI 48157

Phone: 734.848.6495 Ext.202 Fax: 734.848.2714 Web: cityoflunapier.com

## I. JOB LOCATION

M 2013 M1

NAME OF PROPERTY OWNER		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED	
JOB LOCATION - STREET ADDRESS	JOB: CITY / STATE / ZIP Luna Pier, Michigan 48157	PROPERTY OWNER PHONE	

## II. CONTRACTOR/HOMEOWNER INFORMATION

THE APPLICANT IS: <input type="checkbox"/> CONTRACTOR <input type="checkbox"/> HOMEOWNER	NAME	PHONE	
	EMAIL ADDRESS	MOBILE PHONE	
ADDRESS (Street No. & Name)	CITY	STATE	ZIP
CONTRACTOR MICHIGAN LICENSE NUMBER	EXPIRATION DATE	FEDERAL EMPLOYER ID (SS) NUMBER (or reason for exemption)	
WORKERS COMPENSATION (or reason for exemption)		UIA/MESC JOB SERVICE NUMBER (or reason for exemption)	

## III. TYPE OF JOB

<input type="checkbox"/> Single Family	<input type="checkbox"/> New	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Premanufactured Home Setup (State Approved)
<input type="checkbox"/> Commercial	<input type="checkbox"/> Addition	<input type="checkbox"/> Safety Inspection	<input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)
<input type="checkbox"/> Water Service Only	<input type="checkbox"/> Alteration	<input type="checkbox"/> Other: (Describe)	

## IV. PLAN REVIEW INFORMATION

Plans shall be submitted with an application for Plan Review and the appropriate deposit, before a permit can be issued, except as listed below.

Plans are not required for the following:

1. One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
2. Alterations and repair work determined by the mechanical official to be of a minor nature.
3. Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not > 3,500 SF.
4. Work completed by a governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box below "Plans Not Required."

What is the building size in square footage? \_\_\_\_\_

Plans Not Required

What is the input rating of the heating system in this building? \_\_\_\_\_

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

## V. APPLICANT SIGNATURE

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines. I agree that all work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for all necessary/required inspections.

SIGNATURE OF APPLICANT (Homeowner signature indicates compliance with Sec. VI. Homeowner Affidavit)

DATE

## VI. HOMEOWNER AFFIDAVIT

I hereby certify the Mechanical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Mechanical Inspector. I will cooperate with the Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

COMPLETE APPLICATION ON BACK SIDE

**VII. FEE CLARIFICATION\***

**Item #2, Residential Heating System:** This item is used for the installation of a heating system in a new residential structure. Items #10 Gas Piping and #18 Duct need not be added. Replacement systems should be itemized.

**VIII. FEE CHART - Enter the number of items being installed, multiply by the unit price for total fee.**

	FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$75.00	1	\$75.00
2. Residential Heating System* *New Building Only (incl. duct)	\$50.00		
3. Gas/Oil Burning Equipment	\$30.00		
4. Boiler	\$30.00		
5. Water Heater	\$5.00		
6. Damper	\$5.00		
7. Solid Fuel Equipment(incl. chimney)	\$30.00		
8. Chimney (installed separately)	\$25.00		
37. Gas Burning Fireplace	\$30.00		
9. Solar (set of 3 panels)	\$20.00		
10. Gas piping (each)	\$5.00		
11. Air Conditioning	\$30.00		
12. Heat Pumps (split systems)	\$30.00		
13. Dryer, Bath & Kitchen Exhaust	\$5.00		
16. Humidifiers/Air Cleaners	\$10.00		
Tanks			
14. Aboveground	\$20.00		
15. Underground	\$25.00		
Piping (All piping-Min. fee &25			
17. Fuel Gas	.05 / ft.		
40. Process	.05 / ft.		
41. Hydronic	.05 / ft.		
42. Refrigeration	.05 / ft.		
46. Commerical Air Conditioning	.05 / ft.		

	FEE	# ITEMS	TOTAL
43. Exhausters (commercial)	\$15.00		
18. Duct - minimum fee \$25	.10 / ft.		
19. Heat Pump, Commercial	\$20.00		
Air Handlers/Heat Wheels			
20. Under 10,000 CFM	\$20.00		
21. Over 10,000 CFM	\$60.00		
22. Commerical Hoods	\$15.00		
23. Heat Recovery Units	\$10.00		
24. V.A.V. Boxes	\$10.00		
25. Unit Ventilators/PTAC Units	\$10.00		
26. Unit Heaters (terminal units)	\$15.00		
27. Fire Suppression/Protection (includes piping) Min. fee \$20	0.75 / head		
28. Coils (Heat/Cool)	\$30.00		
29. Refrigeration (split system)	\$30.00		
Chiller/Cooler Towers			
30. Refrigeration	\$30.00		
44. Air Conditioning	\$30.00		
32. Compressor/Condenser	\$30.00		
Inspections			
33. Special/Safety Inspection	\$75.00		
34. Additional Inspection	\$75.00		
35. Final Inspection	\$75.00	1	\$75.00
** Hourly (each hour)	\$75.00		
36. Certification Fee	\$30.00		

\*\* Note: Special circumstances and fire tests will require hourly inspection fees at the rate of \$75 per hour.

**TOTAL FEE** (Must include the \$75 non-refundable application fee)

\$
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Make Checks Payable To: **CITY OF LUNA PIER**

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**General:** Mechanical work shall not be started until the application for permit has been filed with the **City of Luna Pier Building Department**. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location and permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED. THE CHARGE TO RE-OPEN A CLOSED PERMIT IS \$75.00.**

**Enter a brief description of the work to be performed:**

**WHERE TO SUBMIT APPLICATION:**

All Applications Must Be Reviewed By The Building Official.  
Permits cannot be issued at the time of submission.

**By Fax: 734-848-2714**

**By email attachment: mdemski@cityoflunapier.com**

**By Mail: City of Luna Pier, PO Box 375, Luna Pier, MI 48157**

**Drop Off: City of Luna Pier, 4357 Buckeye St., Luna Pier, MI 48157**

*Note: Entire Application MUST Be Completed or Permit Will Not Be Issued!*