

**City of Luna Pier**  
**Downtown Development Authority**  
**Minutes Tuesday, June 27<sup>th</sup>, 2023**  
**Water Tower Park 7:00 pm**

**1. Call to Order, welcome guests and opening comments by Joe Bozynski 7:06p**

**2. Roll Call: Shawn Reid, Mike Briskey, Jim Gardner, Joe Bozynski, Duy Hoang, Connie Cole, Dave West**

**Expected Guests: Kelly Larrow (Remote)**

**3. Approval of Minutes of May 23<sup>rd</sup>, 2023 meeting (Motion to approve with change to header Jim, Mike 2nd, 7-0)**

**4. Approval of Agenda (Motion to approve Jim, Joe 2nd, 7-0)**

**5. Report and Approval of Treasurer's Report (if needed)**

**Additional ~11k with a rollover to total at \$28,789.03 in July 2023**

**Regulation requires a plan for the rollover**

**6. Old Business**

**A. Discussion on action steps/next steps for parking subcommittee (Shawn, Kelly and Joe)**

**a. Available parking space assessment**

**i. Discussion followed the council discussion for the development of currently undeveloped space**

**1. \$60-70k to develop the 50ft x 50ft lot**

**2. The parcel is within the DDA district and is taxable for a privately owned business**

**3. DDA will take steps to assess the costs of developing the space and the opportunities for the space**

**a. Development costs**

**b. Private development vs. city development for parking allocations**

**ii. Spaces exist at the fire station, library**

**1. Those are signage issues**

**2. 24 parking spots useable behind the fire station**

**b. Signs on Harold posted**

**i. 1 additional no parking sign to be added goal prior to July 4th**

**c. Revenue \$144k from go live**

**i. 4k for app fee**

**d. Boat launch - Parking blocks are being put back into position**

**i. Zone signage to be added**

**B. Lighthouse project update**

**a. Flooring is in**

**b. Elevator company to finish the elevator work**

**c. Discussion of the lack of bathroom for the lighthouse rental**

**i. Jim proposes a DDA site visit in July**

**C. Updates on upcoming Freedom Festival**

**a. Great Lakes for fireworks**

**i. Insurance is taken care of**

**7. New Business**

**A. Report by Mayor Gardner**

**a. Connie shared documentation on planning and expenditures criteria for TIF money**

**b. Parking lot update from council meeting**

**c. City was awarded a grant for EV development**

- i. **Monroe Community College, Monroe County, and Luna Pier collaboration**
- ii. **Kevin Cardel - RFPs to launch early July**
  - 1. **LP in zone 1 nodes for approval**
- iii. **Duy - Charging rates will include parking post charge**
  - 1. **Requires special charging configuration**

**B. DDA Planning for fund balance 2023-2024**

- a. **Dave - Distributed photos of the LP beach**
  - i. **Erosion shown**
  - ii. **Suggestion of dredging and development of the area**
  - iii. **Mike - Dredged material can be moved to Lapointe drain area to extend the beach space**
  - iv. **Federal approval required**
  - v. **Shawn - This initiative to be a long term plan**
- b. **4 way stop signs**
  - i. **Jim to speak to the city engineer and road commission**
    - 1. **Discussion post freedom festival with city engineer**
    - 2. **Discussion with road commission 6/28**
    - 3. **Requires sign off**
  - ii. **Two new signs to be lit**
  - iii. **Shawn - Motion to cover the cost of a 4-way stop and line painting up to \$2500, Duy 2nd, 7-0**
- c. **Additional sidewalks and street lights in the downtown area and along LP road**
  - i. **Category B funding 50% funding with requirements**

**C. DDA Reporting Responsibilities Per Act 57**

- a. Connie sent an attachment with reporting criteria per the state
- D. Report by individual Business Owners in attendance (optional)
- E. Discussion of First Street Park proposal by Parks and Rec
  - a. Motion to contribute \$2000 towards the play structure, Connie 2nd, (4-3)
- F. Discussion of downtown improvements

## 8. Public Comment

Linda Betz (Michigan Works) - Presentation on matching candidates with employers

No cost matchmaking - Grant funded

Hiring, posting, sponsored by Monroe County

Career services for job seekers and reimbursements for employers for on the job training

Apprenticeship programs available through their office

9. Confirmation of next meeting on July 25<sup>th</sup>, 2023 @ 7:00 PM

10. Adjournment Shawn MTA, 2nd Duy, 7-0 9:41p