

City of Luna Pier

Downtown Development Authority

Minutes Tuesday, September 26th, 2023

Water Tower Park 7:00 pm

1. Call to Order, welcome guests and opening comments (7:08p)

2. Roll Call: Shawn Reid(Absent), Mike Briskey, Jim Gardner, Joe Bozynski(Absent), Duy Hoang, Connie Cole, Dave West

Expected Guests: Kelly Larrow

3. Approval of Minutes of August 22nd, 2023 meeting (Motion to Approve Jim, Mike 2nd, 5-0)

4. Approval of Agenda (Motion to Approve Jim, Mike 2nd, 5-0)

5. Report and Approval of Treasurer's Report (if needed)

- Couple of days to show
- Connie - Criteria for what makes up the DDA funds and the valuation
 - Residential - ~\$300,000 in valuation
 - Business - ~\$1.6m in valuation

6. Old Business

A. Parking Update

A. Connie - examining the fiscal transactions

B. Kelly - Boat launch signage

a. Materials are in however the installation effort still needed

b. 10 additional custom faces (~\$15/pc + freight)

i. Library is a point of loss

1. Requires 2 custom signs

B. Lighthouse project update

a. Elevator company needed to finish the work

b. Architect suggests placing the restroom by the men's room

- c. **Parks and Rec “Adopt a Park” Program for the surround area**
 - i. **Parks and Rec to take the Adopt a Park program recommendation to council on 9/28**
 - ii. **Parks and Rec would like to book a ribbon cutting of the new play structure on 10/11**

7. New Business

A. Report by Mayor Gardner

- a. **4 Way stop sign work is in progress**
- b. **Playscape is open**
- c. **Planning Commission recommending the McKenna Group to write the master plan per the RFP**
- d. **April 8th 2024 3:15pm- Total Eclipse with Luna Pier being the prime location**
 - i. **Monroe County Tourism is seeking collaboration**
 - 1. **Dave - DDA should be involved in the planning and execution of the event**

B. DDA Planning for fund balance 2023-2024

- a. **Dave - Set clear guidelines on what efforts the DDA will and won't assist with**
- b. **Master Plan a major driver**
- c. **Finance committee to advise on budgets**
- d. **Shawn to bring back new ideas and suggestions post seminar**

C. Report by individual Business Owners in attendance (optional)

- a. **Dave - Asks if the city enforces ordinances citing mowing behind the Summit property**
 - i. **Connie - Police are documenting blight concerns**

D. Discussion of downtown improvements

- a. Master plan pending
 - b. Awaiting further ideas from Shawn's seminar
8. Public Comment
 9. Confirmation of next meeting on October 24th, 2023 @ 7:00 PM
 10. Adjournment **(Motion to Approve Dave, Jim 2nd, 5-0) 8:51p**

Meeting Minutes by DDA Secretary: Duy Hoang